

IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF CALIFORNIA

GENERAL EMPLOYEES TRUST FUND, et al., No. C 06-6654 CW (MEJ)

Plaintiff(s),

**NOTICE OF REFERENCE**

vs.

VICTORY BUILDING MAINTENANCE, INC.,

Defendant(s).

TO ALL PARTIES AND COUNSEL OF RECORD:

The above-captioned case was referred to Magistrate Judge Maria-Elena James to prepare a report and recommendation on Plaintiff's Motion for Default Judgment, which Plaintiff must file within 30 days from the date of the District Court's referral. Accordingly, Plaintiff shall notice the motion for a hearing on any Thursday at 10:00 a.m. in Courtroom B, 15th Floor, 450 Golden Gate Avenue, San Francisco, California. The parties shall comply with Civil Local Rule 7 for all briefing. If Defendant does not file an opposition, Plaintiff shall file detailed proposed findings of fact and conclusions of law, which shall address the factors in *Eitel v. McCool*, 782 F.2d 1470, 1471-72 (9th Cir. 1986).

When filing papers that require the Court to take any action (e.g. motions, meet and confer letters, administrative requests), the parties shall, in addition to filing papers electronically, lodge

1 with chambers a printed copy of the papers by noon of the next court day following the day the  
2 papers are filed electronically. These printed copies shall be marked "Chambers Copy" and shall be  
3 submitted to the Clerk's Office, in an envelope clearly marked with "Magistrate Judge James," the  
4 case number and "E-Filing Chambers Copy." Parties shall not file a paper copy of any document  
5 with the Clerk's Office that has already been filed electronically.

6 Plaintiff shall serve this order upon all other parties in this action. Please contact the  
7 Courtroom Deputy Clerk, Brenda Tolbert, at (415) 522-4708 with any questions.

8 **IT IS SO ORDERED.**

9  
10 Dated: January 18, 2007

  
11 MARIA-ELENA JAMES  
12 United States Magistrate Judge  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28